



Frequently Asked Questions

1. Do you charge a rental fee for your space? No. Each room has a different food and beverage minimum which means you need to spend a certain dollar amount on your reception before the tax and service charge is added. Our minimums range from \$2,000.00 to \$10,000.00 depending on the date, time and location of your reception.

2. How many people can each of your rooms accommodate for a wedding reception? We have 4 main reception rooms. The capacities are listed below and all include space for a DJ and dance floor.

- ~The Courtyard can accommodate a maximum of 330 people.
- ~The Crystal Ballroom can accommodate maximum of 200 people.
- ~The Regency Ballroom can accommodate a maximum of 130 people.
- ~The Presidential Ballroom can accommodate a maximum of 120 people.

For smaller, more intimate events we have two lovely rooms that can handle up to 50 people each very comfortably. They are the Embassy Room and the State Room.

3. What are your time frames for wedding receptions? All of our rooms have an afternoon and evening time frame. We relax our time frames at certain times of the year and certain days of the week so if you are concerned about a specific time frame, please be sure to ask about dates when our time frames are more flexible.

~Our Ballrooms (Crystal, Presidential and Regency) have an afternoon time frame of 11:00am-4:00pm and an evening time frame of 6:00pm-11:00pm.

~Our Courtyard has an afternoon time frame of 10:30am-3:30pm and an evening time frame of 5:00pm-10:00pm. The Courtyard is not available on Sunday afternoons.

4. Can I have my reception later than 10:00pm in the Courtyard? The Courtyard is surrounded by guestrooms so the 10:00pm end time is a strict end time. You have the option of reserving Arthur's Restaurant privately from 10:00pm-Close for a \$250.00 fee.

5. Are there any dates or times of the year that you offer discounts? For most Fridays and Sundays throughout the year we do offer a 25% discount off food selections. There are some Saturdays throughout the year where we are able to offer the 25% off food selections as well. Please inquire about these specific dates if you are interested.

6. Are tables and chairs included? Yes we will include all tables, chairs, plates, glasses and silverware. We also provide ivory table linens for all of your guest tables and six napkin colors to choose from (black, brown, cream, navy, burgundy and forest green).

7. Do we have to use your linens? No. You are more than welcome to bring in linens from another company. We can provide you with suggestions.

8. Can we use an outside caterer or bring in our own alcohol? We do permit an outside caterer for religious and ethnic purposes such as kosher foods or cultural specialty dessert items. Otherwise all food and beverage must be provided by the Eden Resort. You can bring in an outside cake since we do not have an on-site pastry chef.

9. Do you charge a cake cutting fee? No. We will cut and serve your cake for no additional charge.

10. Do you offer children's meals? Yes. Children between the ages of 3 and 12 have the option of having a served meal for \$12.95. You would choose between chicken fingers, hot dog or hamburger/cheeseburger for all the children. If you choose to have a buffet (or adult meals for the children) the children's price is 65% of the adult cost.

11. Do you have any preferred vendors? Yes. The use of any of the vendors on the list is not required but is there for your convenience. Most of the vendors on our list have previously provided services to receptions held at the Eden Resort.

12. Where can we take pictures? You can take pictures at any of the Eden Resort's public areas. We ask that your photographer is courteous to our guests when using the public spaces.

13. Can I have a ceremony at the Eden Resort? Yes. There are three options for a ceremony at the Eden.
1 – Our beautiful outside Garden Terrace. There is a \$750.00 ceremony fee to use this space, which includes our banquet chairs. White chairs are additional. The Garden Terrace can accommodate up to 200 people.
2 – You can choose to have your ceremony in the same room as your reception. There is no ceremony fee for this option. Your guests would be seated at their reception tables for the ceremony. Please note with this option your ceremony, social hour, and reception will all occur in the same room.
3 – You can choose to have your ceremony in a separate banquet room. There is a \$750.00 ceremony fee for this option. Please note that a separate room for your ceremony cannot be reserved until three months prior to your date.

14. Do you have any decorating or any other fees? We often get asked if there are any 'hidden fees' when working with the Eden Resort. The Eden Resort makes every effort to ensure that all costs are known in advance of the service. Many guests are unaware that the Eden Resort is willing to handle your decorating needs within the event space for a nominal fee. As part of our typical service, we provide and set up all tables, chairs, plates, glasses, silverware, mirrors, votives and our linens. We will also set up typical wedding items like your place cards, one favor per place setting which you provide, gift card box, and guestbook. We will also place a preassembled centerpiece on each of your guest tables. Our decorating fee will apply only if you need the Eden to set up any extra decorations or provide any kind of assembly to your centerpieces. If you have friends or family set up the additional decorations the fee would not apply. A minimum charge of \$200 will apply for additional decorating services.

15. What time can we come in to decorate? At this time you and your vendors can come in to set up 1.5 hours before your reception. If 7 days prior to your reception, there is not an event reserved in the event space, we would be more than happy to extend the decorating time for no additional charge.

16. Can we block rooms at a discounted rate for our out of town guests? Absolutely. We will set up a courtesy block for your guests. What that means is that your guests will have until 45 days before your reception to make their reservations (referred to as the release date). On the release date any rooms not reserved will be released from your room block and you will not have any financial responsibility for them. A standard guestroom block is 20 guestrooms and once those are reserved, if we still have discounted group rooms available, we can add more to your block. Your discounted rate will depend on the weekend you book your reception.

17. Do you provide a room for the bridal party to get ready in? In your package we include one complimentary overnight room on the night of your reception. Many guests prefer to have a room to dress in the morning of their reception. If you would like this we suggest you reserve a room at your group rate the evening prior to your event.

18. Will there be enough parking for our guests? Yes. We have plenty of complimentary parking throughout the Eden Resort property with multiple entrance points into the hotel. During inclement weather we suggest guests utilize the cover of the hotels porte-cochere as a drop off and then park toward the west end of the property in the banquet parking area, which allows for close access to several entrances.

19. Are any other events going to take place during our reception? The property has numerous banquet rooms and we are host to hundreds of events each year. It is likely there will be other events occurring somewhere on property at the same time. Our service staff is experienced and exclusive to each event. Your staff is exclusive to your event and will not be shared by any other event.

20. Will the prices listed in the menu change once I book my reception? We guarantee our menu prices 12 months prior to your reception. Should our prices change between the time you book and 12 months before your reception, we guarantee that the prices will not increase more than 5% for your reception.

21. What do I need to do to secure the space? We will need a signed agreement with 25% of your required minimum to secure your date and room. 6 months prior to your reception an additional 25% of your minimum will be due. 3 months prior to your reception an additional 25% of your minimum will be due. Your final count and final payment will be due 10 days prior to your reception and this will include the tax and service charge.